

## Professional Development Committee Responsibilities

- Oversee the development, implementation, and evaluation of leadership training and professional development curricula.
- Develop, implement, and evaluate mechanisms to enhance resource sharing and knowledge exchanges.
- Work with the various RIOS committees to ensure complementary activities are offered throughout the year.
- Make recommendations to the Board of Directors on policies and procedures related to professional development.
- Create criteria for Annual Medical Student and Annual Resident Scholarships, the Alexandra Kirkley Traveling Fellowship and other professional development grants offered by the Society; assist in the promotion, evaluate the applications, and make recommendations to the Board of Directors for funding distribution. Review grants annually and update activities and programming as needed.
- Contribute to the RIOS website quarterly and contribute to the Society newsletter.